

STAKE LEADERSHIP INFORMATION

2020 Brighton Girls Camp



Stake Brighton Representative:

- **Your stewardship:** You are the **liaison** between Brighton Girls Camp Leadership and your stake. All Brighton information will come to you. I will help you at every step!
- **Role:** You **gather & disperse** information. You answer questions. You maintain a current roster of campers in your stake. **Communicate** all changes to Salsa.
- **Duties: Learn the registration process.** You are the guru for your group!
 - Plan & conduct a **REGISTRATION MEETING** for your stake. This meeting is for all parents, beehives and ward leaders. At your meeting:
 - **REVIEW ALL:** Brighton welcome packet, standards, registration process, required signatures and deadlines. **PLEASE INCLUDE THAT FOR 2020 BRIGHTON WELCOMES YOUNG WOMEN THE YEAR THEY TURN 13. (For 2020, we also invite young women who are entering 8th grade in the fall. All young women who attended Brighton Girls Camp in 2019, BEFORE their 7th grade year can attend again in 2020. It is from 2020 forward that YW will only be able to attend one time.)**
 - **PROVIDE & DEMONSTRATE the registration link** to the parents and the ward YW leaders present.
 - **DELEGATE** to the ward leaders. Give a Brighton Welcome Packet and duties list to each ward YW leaders. Help them understand their role and support them where needed.
 - **Gather signature forms** from each ward when completed.
 - **Manage bunkmate pairing** and changes. Communicate all bunkmate concerns and changes to SALSA.
 - Follow up on ward payments to the stake. Pick up the stake check made out to Brighton Girls Camp. **Get payment and signature forms to SALSA. Turn in day is April 25th at the VVSC between 8-10AM.**
 - **AFTER APRIL 25th, any unused stake reservation spaces are released to the public and are no longer reserved for your stake.** Stake campers may be added to your group IF SPACE REMAINS AVAILABLE in your week. If a girl cancels from your stake, you cannot simply “replace” her with another camper without going through the registration process online. The new camper must register through the website link and will be added to your group if space exists, or she will be added to the waiting list for that week. All cancelled spaces are filled by the first person on the waiting list. Each girl will need to provide an individual signature form.
 - **YOUR WEEK OF CAMP: Monday morning** you welcome campers at the central bus location. Bring your **updated** roster and cell phone. Arrive before 7:45 am and make sure all young women on your list are present. Campers do not board buses until the signal is given. **Friday afternoon** arrive by 12:15 pm to welcome them back, and make sure all campers are accounted for and have a ride home. Collect any lost and found items with your stake name on them and contact the families.

Stake YW President:

- We value our Brighton Representatives like gold and know that this calling can be stressful. I am available (almost at all times) but Brighton needs your support too.
- Please review the Brighton policies and the registration process.
- Please support your Brighton Representative wherever needed (such as planning the Registration Meeting, answering questions, obtaining stake payment, etc).
- Thank you for your support of Brighton Girls Camp. We love providing a unique experience for the young women in your stake. We all share the privilege of serving them as our Savior would. Thank you again.

Stake Financial Clerk:

- Please expect payments from each ward, with a clear indication of the number of girls they are paying for. The fee for each camper is \$135. Please make **ONE** stake check payable to **Brighton Girls Camp**.
- This check will be picked up by a stake YW leader and delivered to Brighton leadership.

The following is provided for your information to be able to support the ward leadership as needed.

Ward Leaders: (this may be a YW leader, YW President, or parent)

- **Identity:** You are the liaison between the ward families and the stake Brighton Representative.
- **Role:** Learn the registration process (both online entry and signatures needed).
 - Disperse information and answer questions from campers and families.
 - Assist families with online registration where help is needed.
 - Gather all Signature Forms and verify bunkmate pairings.
 - When all young women are registered online, gather signature cards from each camper and return them to the Stake Brighton Rep.
 - Follow up with the ward clerk to verify that all family payments have been received, and that the ward payment has been made to the stake by the April 12th deadline.

Ward Clerk:

- Campers are to make their \$135 payment payable to the ward. When all payments are received, **a single ward payment** is made to the stake. Indicate the number of girls registered with that payment.

Ward Bishop & YW Leader: Each must sign the Signature Form. Please include the unit #.

Thank you for your support of Brighton Girls Camp! It is a privilege to serve the young women of your stake in this way. We appreciate all you do to help make it possible.

